

OSA-1696-63

2 April 1963

Dear Bill,

This is to acknowledge receipt of your report covering the varied activities of you and Ned during January and February 1963. The statistics you have outlined concerning message traffic and shuttle passengers are most significant of the magnitude of your responsibility. As you know, from our repeated discussions, this type of statistic is meaningful to me in reporting to the front office, so I urge you to continue this monthly effort.

I am gratified with the continued controls maintained on the shuttle operation, and it is imperative that all departures and arrivals be monitored by you or Ned. It is, indeed, commendable that the terminal operation has continued without incident. I cannot overemphasize the need for your continued attention to this phase of your activities. You are well aware of the very large anticipated turnover in our supervisory personnel at Charlie's in the near future; consequently the necessity of screening people at your end becomes more urgent.

It is apparent that the demands on you and Ned are varied and numerous, and I look for your recommendations and suggestions should the scope of the new program begin to look unmanageable with your present assets. We all feel the additional pressures and requirements occasioned by [redacted] job; and I am aware of the additional indoctrinations and controls this necessitates within your jurisdiction.

I am sure you became familiar with anticipated personnel changes while you were with us last week; we will keep you abreast of developments in that regard.

Please extend my best regards to [redacted] staff.

and

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Distribution:
Orig & 1 - [redacted] (LAC)
1 - SB/OSA
1 - RI/OSA
[redacted] amw/SB/OSA

Regards,

Bill C.

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